



LOCALLY-ENGAGED STAFF VACANCY
EMBASSY OF BRUNEI DARUSSALAM IN PARIS, REPUBLIC OF FRANCE

The Embassy would like to invite applications for the position of Driver [PR.E2,V].

Responsibilities:

Drive Safely	:Transport diplomats and officials safely to various locations.
Follow Traffic Rules	:Obey all local and international traffic laws.
Maintain Vehicle	:Keep the vehicle clean and perform basic maintenance checks.
Be Punctual	:Arrive on time for all scheduled pickups and appointments.
Handle Emergencies	:Stay calm and make quick decisions in case of emergencies.
Communicate Well	:Interact professionally with passengers and other officials.
Respect Cultures	:Be aware of and respect different cultures and customs. Support other activities of the Mission as required.

Requirements:

Valid Driver's License	:Must have a valid driver's license for the vehicle type [salon and van / auto and manual].
Traffic Law Knowledge	:Understand local and international traffic laws. Ability to obtain a security clearance if needed.
Communication Skills	:Strong communication skills in English. Proficiency in French will be an advantage.
Reliability	:Proven reliability and punctuality. Basic knowledge of vehicle maintenance. No major violations or accidents. Ability to think quickly in emergencies.
Physical Fitness	:Good physical condition for job demands.
Driving Experience	:Some prior experience working for government / diplomatic missions is an advantage. :Familiarity with local routes (e.g. shortcuts) is also an advantage.

Position details:

Start date	: at the earliest
Starting salary	: EUR 1,785.00 per month
Working hours	: 09h00 – 13h00 and 14h00 – 17h00 (35 hours per week) – you will also be required to occasionally work outside of regular working hours.
Annual leave	: 21 days per year: public holidays and off in lieu for occasional weekend work

Closing date of application: [20 / 04 / 2025]

Please e-mail your detailed Cover letter, CV and Resume to paris.france@mfa.gov.bn